

# Guidance for the 2013 IACC Strategic Plan Updating Process

## Goals:

The 2013 IACC Strategic Plan Update will focus on a review of progress made in the past 5 years toward achievement of objectives in the IACC Strategic Plan, progress toward achievement of Strategic Plan aspirational goals, and overall progress in the field. The committee will also identify remaining or new areas of need, barriers to progress, and a description of what needs to be done next to both advance the field and help families and individuals affected by ASD. This year's update will not focus on developing new objectives or revising current objectives in the 2011 IACC Strategic Plan, but will identify objectives that have been completed, partially completed or not started to inform the committee's deliberations on future directions.

## Process:

Planning Groups for each of the 7 Questions of the IACC Strategic Plan will be assembled, and will include external subject matter and community experts to provide external perspectives. The Planning groups will hold one conference call in September and another conference call in October. Following the two calls, the full IACC will convene a public workshop that will take place on October 29, 2013. At this workshop, the committee will hold discussions on each of the 7 Strategic Plan Question areas with the invited external subject matter and community stakeholders (3-4 experts per Strategic Plan Question) designated to participate on each Planning Group. In addition, there will be a period for public comment at the workshop, enabling the committee to gather additional public input. The Planning Groups will be responsible for creating draft documents reflecting the information and perspectives gathered through this process. The drafts for the 7 Question areas will be combined into a single draft that will be reviewed and approved by the full committee, with the goal of completing the update in December 2013.

## First Meeting of the Planning Groups:

To prepare in advance, the Planning Groups will review portfolio analysis materials:

- 5-Year Strategic Plan Status Chart (Cumulative Funding)
- Distribution of funding across IACC Strategic Plan (Pie charts for 2008-2012) by Question
- Subcategory Pie Charts for the relevant Question (2010-2012)
- Full project listings for the relevant Question (2011-2012 – the other years are found in links from cumulative funding table – 2011 and 2012 are not linked because they are not yet live in the Web Tool)
- Summary sheet for each question (new document OARC prepared with some key pieces of information that may be helpful)

The Planning Group will discuss:

- 1) What progress has been made toward achieving Strategic Plan goals in terms of funding of Strategic Plan objective areas in the past 5 years? Which objectives have been partially or fully accomplished based on information available from the Portfolio Analysis documents? Which objectives received little or no funding, and why?

Deliverable:

The discussion on first conference call of each Planning Group will be the basis for a 3-5 page summary of the Planning Group's findings, written by the Planning Group (group members will decide internally who will draft portions and then the drafts will be circulated to other members for comments, incorporated by a designated person), and which will serve as the first part of the draft for the Strategic Plan Update.

### **Second meeting of the Planning Groups:**

To prepare in advance, the Planning Groups will have the opportunity to review the following documents:

- Summary of Advances documents from 2008-2012
- 2011 Addendum and 2012 Strategic Plan Update
- Dr. Insel's Science Updates

The Planning Groups (including ad hoc external experts) will discuss:

- 2) What has been accomplished over the past 5 years in terms of meeting the aspirational goal?
- 3) What is new and what have we learned?
- 4) What are the barriers and what are the priorities?
- 5) What do we need to do next?

Deliverable:

The discussion on second conference call of each Planning Group will be the basis for a 3-5 page summary of the Planning Group's findings, written by the Planning Group, and which will serve as the second part of the draft for the Strategic Plan Update. This draft will be further updated following the workshop.

### **October 29, 2013 IACC Strategic Plan Update Workshop**

A Strategic Plan Update Workshop will be held on October 29, 2013. The full committee and the external experts will be invited to participate. The day will be divided into equal sections to discuss each of the 7 Strategic Plan Questions and will also include a session for public comment and a wrap-up session.

Following the workshop, the Planning Group will continue to edit and refine the 7 Question area drafts. In November, OARC will combine all the chapter drafts into a single document that can be reviewed by the Subcommittee Chairs and the full committee. In November/December, the full committee will hold a phone meeting to discuss and finalize the document. Final revisions will be made following that meeting and the document will be prepared by OARC for transmittal to Congress and release to the public.